

Registration Form

To enroll, give us a call or detach and return this registration form to: The Piano Lab, PO Box 484, Sauquoit, NY 13456

Parent Name(s) _____

Mailing Address _____ (street or P.O. Box) Hm. Phone _____ Wk. or Cell Phone _____

(city) (zip code) E-Mail Address _____
(we use email to send schedules, updates and important information about classes)

Please check here if this is a recent change of address.

1st Child's Name _____ Date of Birth _____ Age _____

Instrument: Piano Voice Guitar Brass/Wind Flute Studio: Chadwicks (all lessons) Clinton (piano lessons) Sauquoit (piano lessons)
Day/Time: 1st Choice _____ 2nd Choice _____ Lesson Length _____ (we recommend 45 min to 1 hour
for students ages 12 and up, or for students participating in National Guild auditions)

2nd Child's Name _____ Date of Birth _____ Age _____

Instrument: Piano Voice Guitar Brass/Wind Flute Studio: Chadwicks Clinton Sauquoit
Day/Time: 1st Choice _____ 2nd Choice _____ Lesson Length _____

I have read, understand, and agree to the enclosed policy statement. Enclosed is \$ _____
(\$20.00 per student non-refundable registration fee). Check, Cash, Master Card, Discover, or
Visa accepted. Please make checks payable & mail to: The Piano Lab, PO BOX 484, Sauquoit, NY
13456

PAYMENT PLANS -

_____ 10 monthly payments (credit card only) due on the 1st of each month
_____ 3 payments (credit card, or check secured by credit card) due 9/1, 1/1 and 3/1
_____ pay in full due 9/1

credit card: circle: MC VISA DISCOVER

Acct # _____ exp. Date _____

Amt. Authorized _____ 3 digit code (final 3 digits on back of card) _____

Date _____ Parent's Signature _____
Email: Jspianolab@aol.com Web address: www.jspianolab.com Phone #315-737-7498

2016 LESSON TIME SCHEDULE

We will honor requests in the order we receive them, so please return this form as soon as you can.

Student(s) Name(s) _____

Studio Location (circle one) Sauquoit, Chadwicks, Clinton

It would be helpful to include more than 1 day in your choices, if at all possible.

1. Same Time (please list your current time): _____
2. New Time Request _____
3. Alternate New Time Request _____

Please schedule my child(ren) for a 30 _____, 45 _____ 60 _____ minute lesson.

Instructor request _____

Note: An instructor may NOT be available on a time you requested. If you are not willing to change instructors, please indicate this. Every effort will be made to give you the instructor and time you request.



THE PIANO LAB

PO Box 484, Sauquoit, NY (Main Office) 737-7498 Email: Jspianolab@aol.com

3178 Oneida St., Sauquoit, NY 737-7498

3375 Oneida St., Chadwicks NY

39 College St., Clinton, NY

POLICIES AND FEES FOR 2016-2017

In order to keep our studio running smoothly and efficiently, please read the following policies.

1. Tuition is based on 35 weeks per year, running from September 12, 2016 to June 12, 2017. Tuition rates are \$23.00 per ½ hour, \$34.50 per 45 min., and \$46.00 per hour. Payment plans are offered annually, in 3 payments or monthly (not weekly). We accept Visa, Master Card, and Discover. Student teacher may be available to teach lessons for ½ hour in our Chadwicks location, tuition is \$18.50 per ½ hour.
2. **Your credit card information must be provided to secure all monthly or semester payments. No lesson times will be confirmed without receipt of a credit card number if paying monthly.** Annual payment is due by September 1, 3 semester payments are due September 1, January 1 and March 1. **There is a \$20.00 returned check fee. Anyone falling more than 1 month behind will be discontinued.**
3. There is a \$20.00 non-refundable registration fee due PER STUDENT upon registering.
4. **Cash only discount – 5% on Plan #1 or Plan #2 (no checks)**

TUITION FEES & PAYMENT PLANS

	All Lessons	*5% cash only discount
Plan #1 Pay in Full on 9/1		REDUCED FEE
30 minutes	\$785.00	\$745.75
45 minutes	\$1177.50	\$1118.65
60 minutes	\$1570.00	\$1491.50
Plan #2 3 payments 9/1, 1/1, 3/1		5% cash only discount
30 minutes	\$265 per payment	\$251.75 per payment
45 minutes	\$396/396/395	\$375.90 per payment
60 minutes	\$530 per payment	\$503.50 per payment
Plan #3 Monthly due 1st month 9/1 - 6/1 CREDIT CARDS ONLY		STUDENT TEACHER
30 minutes	\$80.50 per month	\$64.75 per month
45 minutes	\$120.75 per month	
60 minutes	\$161.00 per month	

ADDITIONAL CLASS OFFERINGS:

MUSIC FOR LITTLE MOZARTS PIANO CLASS and KINDERMUSIK CLASSES

*Student teachers are students in high school that have been studying piano lessons and achieved high levels for their age. We reduce the piano lesson fee for student teachers, and encourage new younger students to begin with a student teacher to introduce lessons in a fun, pressure-free environment. Student teachers cannot prepare students for auditions, but they may perform in any recitals we offer. Student teachers are not available every year.



PIANO LAB Studio Policy & Offerings

INCLUDED IN FEES
35 lessons from September through June (no matter which day your lesson is on! See our calendar for specifics)
Theory, composition writing
Performance opportunities (including 3 yearly recitals)
Audition opportunities (National Piano Guild, NYSSMA, B Sharp Scholarship)
Master Classes

NOT INCLUDED IN FEES
\$20.00 non-refundable registration fee
Music books and supplies
Audition fees (includes Piano Guild Auditions)
Recital fees
Composer master class fees and composer recital fees

MISSED LESSONS (PLEASE READ!!)

Your lesson time is reserved exclusively for you. Missed lessons are not made up, nor are fees adjusted. Lessons cancelled for teacher illness will be made up by your instructor, or a sub will be provided during his/her absence. If school is dismissed because of the weather, students who can get here safely should come to their lesson. We do not make up lessons if The Piano Lab remains open. Please call if you need to cancel.

You may try to rearrange a lesson you may need to miss by exchanging lessons with another student. Your instructor can give you names and numbers of students that may be able to switch lessons during that week.

LESSON TERMINATION – Refund Policy

Students are expected to make a time and financial commitment for a full year. If you withdraw prior to the first lesson you will receive a 100% refund. If you withdraw during any semester week, you will receive a refund or credit for the remaining lessons minus a 2 week surcharge, once notice is received in writing. There are no refunds for materials.

CALENDAR

A calendar will be emailed in August with a list of scheduled days off throughout the year, as well as important dates on all Piano Lab events. Please keep this calendar handy for your reference. **Please note: The Piano Lab offers 35 lessons between September and June, no matter which day your lesson is on.** This means that in June, you may only receive 1 or 2 lessons, but will still be responsible for paying a monthly tuition fee if you choose the 10 payment monthly plan.

LESSONS BY SKYPE

Some of our instructors will be offering lessons by Skype or Facetime. This works well for students that have difficulty getting to a lesson due to scheduling conflicts. Contact Jeanette for more information.

SNOW DAYS - most teachers prefer to work on snow days in the studios. If the studio closes, you will be notified through our Facebook page (The Piano Lab) or by email.

THE PIANO LAB PIANO, VOICE, BRASS, FLUTE, GUITAR INSTRUCTION

SPECIAL EVENTS

Three recital events are held throughout the year; Halloween recital, January and Spring (early June). The National Piano Playing Auditions are held in the Spring.

PRACTICE TIME

Assignments, practice and participation in studio activities are expected to have the same priority as homework, sports, and other activities. In order to make the best progress in music study, daily practice is recommended. For young children, 15 minutes a day is a good starting point. Older students must try to practice ½ hour to 45 minutes daily. To help develop self-discipline and good work habits, it is suggested that a regular time for practice be set aside each day. Please contact us for more information on practice habits.

TEACHER RESPONSIBILITIES

Instructors are responsible for providing a positive atmosphere for learning. Definite goals will be established for each student. By continually studying, practicing, and re-evaluating our teaching methods and goals, we hope to achieve this end.

PARENT RESPONSIBILITIES

Please provide a well-tuned instrument or WORKING keyboard for piano instruction, and a quiet environment for practice, and support!! Music instruction is an investment. Parents need to stay involved in their child's lessons. Parents also should be prepared to buy books when needed, a metronome, and anything else your teacher recommends. Tuition payments are to be made by the 1st of your payment plan month.

SUMMER PROGRAMS

Summer lessons begin in June and run for 12 weeks. Students are encouraged to continue summer study and may choose from several options. Summer program information is handed out in April.

MUSIC FOR LITTLE MOZARTS PIANO CLASS

Special programs for ages 5 to 7 are offered throughout the year in the Chadwicks location. These classes are an excellent introduction to the piano and after the year the child is ready for private lessons and will be able to read notes and play/sing many songs.

KINDERMUSIK

Purpose: To provide early childhood learning opportunities and to nurture the total, unique development of each child through innovative music and movement curricula and to involve families in the joy of their children's musical learning. Kindermusik is offered in Chadwicks. Many class times are available throughout the day and evening and on Saturdays.

WEB PAGE & FACEBOOK

Please visit our web page at www.jspianolab.com and like our Facebook Page: The Piano Lab. Here you will find information about lessons and classes offered at all our locations, teacher biographies, pictures and more. The Facebook page is updated for important information about cancellations.

PIANO NOTES NEWSLETTER

A newsletter will be **emailed** periodically to announce upcoming events as well as newsworthy items about our students. **In order to receive this letter, we will need a current and updated email address.** Please feel free to contribute to this newsletter with anything newsworthy; pianos for sale, music events at school.

THE PIANO LAB PIANO, VOICE, BRASS, FLUTE, GUITAR INSTRUCTION