

# Registration Form

To enroll, give us a call or detach and return this registration form to: The Piano Lab, 3375 Oneida St., PO Box 484, Chadwicks NY 13319

Parent Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_ (street or P.O. Box) Hm. Phone \_\_\_\_\_ Wk. or Cell Phone \_\_\_\_\_  
\_\_\_\_\_  
(city) (zip code) E-Mail Address \_\_\_\_\_  
(we use email to send schedules, updates and important information about classes)

Please check here if this is a recent change of address.

1<sup>st</sup> Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Instrument: *Piano* *Voice* Studio: Chadwicks (all lessons) Clinton (piano lessons) Long Distance Skype/Facetime (piano lessons)  
Day/Time: 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ Lesson Length \_\_\_\_\_ (we recommend 45 min to 1 hour for students ages 12 and up)

2<sup>nd</sup> Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Instrument: *Piano* *Voice* Studio: Chadwicks Clinton Long Distance Skype/Facetime (piano lessons)

Day/Time: 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ Lesson Length \_\_\_\_\_

I have read, understand, and agree to the enclosed policy statement. Enclosed is \$ \_\_\_\_\_ (\$20.00 per student non-refundable registration fee). Check, Cash, Master Card, Discover, or Visa accepted. Please make checks payable & mail to: The Piano Lab, 3375 Oneida St., PO BOX 484, Chadwicks, NY 13319

## PAYMENT PLANS -

\_\_\_\_\_ 10 monthly payments (credit card only) due on the 1<sup>st</sup> of each month

\_\_\_\_\_ 3 payments (credit card, or check secured by credit card) due 9/1, 1/1 and 3/1

\_\_\_\_\_ pay in full due 9/1

credit card: circle: MC VISA DISCOVER

Acct # \_\_\_\_\_ exp. Date \_\_\_\_\_

Amt. Authorized \_\_\_\_\_ 3 digit code (final 3 digits on back of card) \_\_\_\_\_

Date \_\_\_\_\_ Parent's Signature \_\_\_\_\_  
Email: [Jspianolab@aol.com](mailto:Jspianolab@aol.com) Web address: [www.jspianolab.com](http://www.jspianolab.com) Phone #315-737-7498

## 2018 LESSON TIME SCHEDULE

We will honor requests in the order we receive them, so please return this form as soon as you can.

Student(s) Name(s) \_\_\_\_\_

Studio Location (circle one) Chadwicks, Clinton, Long Distance Skype/Facetime (with Mrs. Swiderski)

It would be helpful to include more than 1 day in your choices, if at all possible.

1. Same Time (please list your current time): \_\_\_\_\_
2. New Time Request \_\_\_\_\_
3. Alternate New Time Request \_\_\_\_\_

Please schedule my child(ren) for a 30 \_\_\_\_\_, 45 \_\_\_\_\_ 60 \_\_\_\_\_ minute lesson.

Instructor request \_\_\_\_\_

Note: An instructor may NOT be available on a time you requested. If you are not willing to change instructors, please indicate this. Every effort will be made to give you the instructor and time you request.

THE PIANO LAB PIANO and VOICE INSTRUCTION



**THE PIANO LAB**

PO Box 484, Chadwicks, NY (Main Office) 737-7498 Email: [Jsplanolab@aol.com](mailto:Jsplanolab@aol.com)

3375 Oneida St., Chadwicks NY

39 College St., Clinton, NY

# POLICIES AND FEES FOR 2018-2019

In order to keep our studio running smoothly and efficiently, please read the following policies.

1. Tuition is based on 35 weeks per year, running from September 4, 2018 to June 10, 2019. Tuition rates are \$24.00 per ½ hour, \$36.00 per 45 min., and \$48.00 per hour. Payment plans are offered annually, in 3 payments or monthly (not weekly). We accept Visa, Master Card, and Discover. Student teacher may be available to teach lessons for ½ hour in our Chadwicks location, tuition is \$18.50 per ½ hour.
2. **Your credit card information must be provided to secure all monthly or semester payments. No lesson times will be confirmed without receipt of a credit card number if paying monthly.** Annual payment is due by September 1, 3 semester payments are due September 1, January 1 and March 1. **There is a \$20.00 returned check fee. Anyone falling more than 1 month behind will be discontinued.**
3. There is a \$20.00 non-refundable registration fee due PER STUDENT upon registering.
4. **Cash only discount – 5% on Plan #1 or Plan #2 (no checks)**

## TUITION FEES & PAYMENT PLANS

	All Lessons	*5% cash only discount
<b>Plan #1 Pay in Full on 9/1</b>		REDUCED FEE
30 minutes	\$820.00	\$779.00
45 minutes	\$1230.00	\$1168.50
60 minutes	\$1640.00	\$1558.00
<b>Plan #2 3 payments 9/1, 1/1, 3/1</b>		5% cash only discount
30 minutes	\$277, \$277, \$276	\$263, \$263, \$262.50
45 minutes	\$413, \$413, \$414	\$393, \$393, \$392 per payment
60 minutes	\$550 per payment	\$523, \$523, \$524
<b>Plan #3 Monthly due 1<sup>st</sup> month 9/1 - 6/1 CREDIT CARDS ONLY</b>		STUDENT TEACHER (if one is available)
30 minutes	\$84.00 per month	\$64.75 per month
45 minutes	\$126.00 per month	
60 minutes	\$168.00 per month	

### ADDITIONAL CLASS OFFERINGS:

#### KINDERMUSIK CLASSES ages newborn to 5

\*Student teachers are students in high school that have been studying piano lessons and achieved high levels for their age. We reduce the piano lesson fee for student teachers, and encourage new younger students to begin with a student teacher to introduce lessons in a fun, pressure-free environment. Student teachers cannot prepare students for auditions, but they may perform in any recitals we offer. Student teachers are not available every year.



## PIANO LAB Studio Policy & Offerings

INCLUDED IN FEES
35 lessons from September through June (no matter which day your lesson is on! See our calendar for specifics)
Theory, composition writing
Performance opportunities (including 3 yearly recitals)
Audition opportunities (NYSSMA, B Sharp Scholarship)

NOT INCLUDED IN FEES
\$20.00 non-refundable registration fee
Music books and supplies
Audition & Recital fees

### MISSED LESSONS (PLEASE READ!!)

Your lesson time is reserved exclusively for you. Missed lessons are not made up, nor are fees adjusted. Lessons cancelled for teacher illness will be made up by your instructor, or a sub will be provided during his/her absence. If school is dismissed because of the weather, students who can get here safely should come to their lesson. We do not make up lessons if The Piano Lab remains open. Please call if you need to cancel.

### LESSON TERMINATION – Refund Policy

**Students are expected to make a time and financial commitment for a full year.** If you withdraw prior to the first lesson you will receive a 100% refund. If you withdraw during any semester week, you will receive a refund or credit for the remaining lessons minus a 2 week surcharge, once notice is received in writing. There are no refunds for materials.

### CALENDAR

A calendar will be emailed in August with a list of scheduled days off throughout the year, as well as important dates on all Piano Lab events. Please keep this calendar handy for your reference. **Please note: The Piano Lab offers 35 lessons between September and June, no matter which day your lesson is on.** This means that in June, you may only receive 1 or 2 lessons, but will still be responsible for paying a monthly tuition fee if you choose the 10 payment monthly plan.

**SNOW DAYS** - most teachers prefer to work on snow days in the studios. If the studio closes, you will be notified through our Facebook page (The Piano Lab) or by email.

### SPECIAL EVENTS

Three recital events are held throughout the year; Halloween recital, January and Spring (early June).

### PRACTICE TIME

Assignments, practice and participation in studio activities are expected to have the same priority as homework, sports, and other activities. In order to make the best progress in music study, daily practice is recommended. For young children, 15 minutes a day is a good starting point. Older students must try to practice ½ hour to 45 minutes daily. To help develop self-discipline and good work habits, it is suggested that a regular time for practice be set aside each day. Please contact us for more information on practice habits.

### TEACHER RESPONSIBILITIES

Instructors are responsible for providing a positive atmosphere for learning. Definite goals will be established for each student. By continually studying, practicing, and re-evaluating our teaching methods and goals, we hope to achieve this end.

### PARENT RESPONSIBILITIES

Please provide a well-tuned instrument or WORKING keyboard for piano instruction, and a quiet environment for practice, and support!! Music instruction is an investment. Parents need to stay involved in their child's lessons. Parents also should be prepared to buy books when needed, a metronome, and anything else your teacher recommends. Tuition payments are to be made by the 1<sup>st</sup> of your payment plan month.

### SUMMER LESSONS

Summer lessons begin in June and run for 12 weeks. Students are encouraged to continue summer study and may choose from several options. Summer program information is handed out in April.

## THE PIANO LAB PIANO and VOICE INSTRUCTION

### **KINDERMUSIK**

**Purpose:** To provide early childhood learning opportunities and to nurture the total, unique development of each child through innovative music and movement curricula and to involve families in the joy of their children's musical learning. Kindermusik is offered in Chadwicks. Many class times are available throughout the day and evening and on Saturdays.

### **WEB PAGE & FACEBOOK**

Please visit our web page at [www.jspianolab.com](http://www.jspianolab.com) and like our Facebook Page: The Piano Lab. Here you will find information about lessons and classes offered at all our locations, teacher biographies, pictures and more. The Facebook page is updated for important information about cancellations.

### **PIANO NOTES NEWSLETTER**

A newsletter will be **emailed** periodically to announce upcoming events as well as newsworthy items about our students. **In order to receive this letter, we will need a current and updated email address.** Please feel free to contribute to this newsletter with anything newsworthy; pianos for sale, music events at school.

**NEW-SKYPE or FACETIME Long Distance Learning** – Jeanette Swiderski will be offering long distance learning through Skype or Facetime. To begin lessons via Skype or Facetime, contact Jeanette for information.